



“Sweet Memories”

Guidelines for the Gingerbread House Designer

Please adhere to the following guidelines. Following them ensures greater uniformity and beauty of the gingerbread village. **The deadline to submit your agreement to make a gingerbread home is by 5:00 p.m. on December 5, 2008.**

1. **The Gingerbread House must be mobile.** All of the structures will be sold during the Christmas Memories event, so they must be capable of being mobile. Bases should be made of plywood to support their weight while transporting. **The base should be a maximum dimension of no greater than 20” x 20,” the structure no larger than 15” x 15,” and no higher than 15”.** Children’s houses should be on a 10” x 10” base.
2. In order to be considered for entry, you must meet the size requirements.
3. The structure needs to be made entirely of **edible ingredients**. Structures made of Styrofoam will not be eligible for participation. Cardboard may be used for interior support, but should not be visible from the outside.
4. All entries using electrical lights **must be accompanied with a drop cord that extends a minimum of six feet from the back of the structure.** Please do not use battery-operated lights, as they are too difficult to change.
5. All structures must be completed and delivered to Naper Settlement on Thursday, December 11, 2008 between 5:00 and 8:00 p.m. or by prior appointment. **Gingerbread houses received after December 11, 2008 or without a signed agreement form will not be considered for judging.**
6. First, second, third and honorable mention place ribbons will be awarded in each category (child (12 or younger), teen (13-18), adult/family, professional and organization) based on the following criteria: most original, most effective use of detail (including historical design, landscaping, and ornamentation). There will be one ribbon awarded for Best of Show, People’s Choice, Best Landscaping, and Best Historical. All contestants will receive a participation ribbon. Judging will take place prior to the first day of Christmas Memories on Friday, December 12, 2008. Upon delivery of your gingerbread structure, you will receive two general admission tickets for Christmas Memories.
7. All gingerbread structures will become the property of Naper Settlement. Children (12 or younger) have the option of keeping their Gingerbread Home. The homes will be sold to benefit preservation and education programs at Naper Settlement.

Thank you for your participation and we look forward to seeing your entries during Christmas Memories 2008!

Application Form

Agreement to participate in Naper Settlement's 2008 Gingerbread House Contest & Auction



This agreement is to be dropped off at the Naper Settlement Pre-Emption House Visitor Center, faxed to 630.305.5255, or mailed to Gingerbread House Contest, Attn: Maureen Malloy-Education Event Coordinator 523 S. Webster Street, Naperville, IL 60540 by 5:00 p.m. on December 5, 2008.

I/We agree to donate a gingerbread house to the 2008 Christmas Memories Gingerbread Village display. Children (12 or younger) have the option of keeping their Gingerbread House. The size will be no larger than a 20" square base with the structure being no larger than 15" x 15" and 15" tall. Children's houses should be on a 10" x 10" base.

I/We agree the proceeds from the sale of our Gingerbread House during the auction of such will be given to Naper Settlement.

I/We further agree to bring our Gingerbread House to Naper Settlement on Thursday, December 11, 2008 between 5:00 and 8:00 p.m. or by previous appointment.

Gingerbread Homes received after this date and time will not be considered for judging.

Name

Address

City

State

Zip Code

Phone ()

Age (if relevant)

If you are in the child category, will you be donating your Gingerbread House?

Yes / No

Signature

Please complete as you wish your name to be printed in the program and on any temporary signs or publicity.

Name(s)

Company/Organization

Thank you for your participation and we look forward to seeing your entries during Christmas Memories 2008!